

Seekonk Housing Authority
October 5, 2023
Minutes

A regular meeting of the Seekonk Housing Authority was held on October 5, 2023 at Seekonk Commons Community Room located at 25 Chappell Street, Seekonk MA. Management Agent/Secretary Paul Dumouchel called the meeting to order at 5:00 p.m.

I. Roll Call

Members Present: Claudette Lockwood, Irene Frechette and Stephen Sprague

Members Absent: James Tusino and David Gault

II. Minutes

August 3, 2023

Commissioner Sprague made a motion to approve the minutes of August 3, 2023. Commissioner Frechette seconded the motion. Voted 3-0.

III. Warrant

Commissioner Lockwood made a motion to approve Warrant #88 for the month August 2023 as presented. Commissioner Frechette seconded the motion. Voted 3-0.

IV. Fee Accountant Dan Robillard presented the FY2024 Budget to the Board for consideration. Highlights include 100% retention of the solar credits, as well as a healthy increase to the ANUEL.

Commissioner Sprague made a motion to approve the FY2024 as presented. Commissioner Lockwood seconded the motion. Voted 3-0.

V. The Management Agent contract renewal for a 3-year period in the amount of \$69,136.00 was presented to the Board for approval.

Commissioner Frechette made a motion to approve the renewal of the Management Agent contract as presented in the amount of \$69,136.00. Commissioner Sprague seconded the motion. Voted 3-0.

VI. Fee Accountant Contract renewal with Milne, Shaw and Robillard, PC, PCAs was presented to the Board in the amount of \$645 a month for a 12-month period.

Commissioner Frechette made a motion to approve the Fee Accountant contract renewal with Milne, Shaw and Robillard, PC, PCAs in the amount of \$645 a month for a 12-month period. Commissioner Sprague seconded the motion. Approved 3-0.

VII. Capital Projects.

1. Exhaust Fan Project (#265056)

The Management Agent stated the lowest responsible bidder was Araujo Brothers Plumbing, Inc. in the amount of \$552,205.00.

Commissioner Frechette made a motion to approve the Management Agent to enter in to a contract with Araujo Brothers Plumbing, Inc. in the amount of \$552,205.00. Commissioner Sprague seconded the motion. Approved 3-0.

2. Roof Replacement Project (#265057)

The Management Agent stated the lowest responsible bidder was New England Builders, Inc. in the amount of \$48,700.00.

Commissioner Lockwood made a motion to approve the Management Agent to enter into a contract with New England Builders, Inc. in the amount of \$48,700.00. Approved 3-0.

3. Septic System Project (#265059)

The Management Agent stated the lowest responsible bidder was M.J. Mckernan Enterprises, Inc. in the amount of \$26,500.00. Approved 3-0.

Commissioner Sprague made a motion to approve the Management Agent to enter into a contract with M.J. Mckernan Enterprises, Inc. in the amount of \$26,500.00. Approved 3-0.

VIII. Vacancies.

The Management Agent reported there are four vacancies, not including the offline units due to the fire.

IX. Tenant Comments.

None.

X. Board Comments.

None.

XI. New Business.

The next Board meeting will be held on Thursday, November 2, 2023.

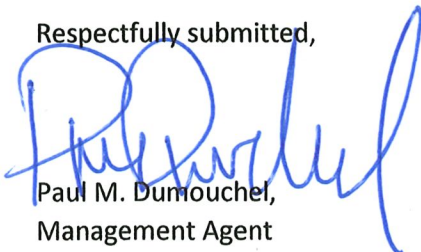
XII. Old Business.

None.

XIII. Motion to Adjourn.

Commissioner Frechette made a motion to adjourn the meeting at 5:35 p.m. Commissioner Sprague seconded the motion. Voted 3-0.

Respectfully submitted,



Paul M. Dumouchel,
Management Agent
Seekonk Housing Authority