

Seekonk Housing Authority
May 10, 2022
Minutes

A regular meeting of the Seekonk Housing Authority was held on May 10, 2022 at Seekonk Commons Community Room located at 25 Chappell Street, Seekonk MA. Chairman James Tusino called the meeting to order at 5:00 p.m.

I. Roll Call

Members Present: James Tusino, Claudette Lockwood, and Stephen Sprague
Members Absent: David Gault

II. Minutes

Stephen Sprague made a motion to approve the minutes of April 5, 2022. Claudette Lockwood seconded the motion. Voted 3-0.

III. Warrant

Claudette Lockwood made a motion to approve Warrant #68 for the month of April 30, 2022 as presented. Stephen Sprague seconded the motion. Voted 3-0.

IV. Director's Report

- A. Monthly Financial Statements. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the monthly Financial Statements for the period ending April 30, 2022. The Management Agent stated that the 3rd Quarter reports are enclosed and the financials are in good shape. The reserves are strong at 75%. Rent collection is running at 105% to budget.
- B. Tenant Accounts Receivable Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Tenants Accounts Receivable report for the period ending April 30, 2022.
- C. Vacancy Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Vacancy report for the period ending April 30, 2022.
- D. Board Appointment. Paul Dumouchel, Management Agent stated that Irene Frechette is in the process of being appointed to the SHA Board. She has had her interview with the Governor's representative and should be joining the Board soon.

V. Administrative.

- 1. The next meeting of the Seekonk Board of Commissioners will be held on June 7, 2022.

VI. New Business.
None.

VII. Old Business.
None.

VIII. Open Comments.

A Seekonk Commons Resident inquired about whether the COVID booster shots scheduled for May 20th will be Johnson & Johnson or one of the other vaccines. The Management Agent stated he would find out and get back to him.

A Seekonk Commons Resident wanted to know if power washing was going to be done again at Seekonk Commons. The Management Agent stated that it would not be done again until 2023.

A Seekonk Commons Resident inquired about obtaining the services of an outside company to clean the hallways on a regular basis. The Management Agent stated that he was in need of an additional quote and then needs to analyze if it is financially feasible for the SHA to undertake.

IX. Final Board Comments

- Chair Tusino announced that the Annual Cookout will be held on July 8th.

X. Motion to Adjourn.

Stephen Sprague made a motion to adjourn the meeting at 5:15 p.m. Claudette Lockwood seconded the motion. Voted 3-0.

Respectfully submitted,

Paul M. Dumouchel,
Management Agent
Seekonk Housing Authority