

Seekonk Housing Authority
January 5, 2023
Minutes

A regular meeting of the Seekonk Housing Authority was held on January 5, 2023 at Seekonk Commons Community Room located at 25 Chappell Street, Seekonk MA. Chairman James Tusino called the meeting to order at 5:01 p.m.

I. Roll Call

Members Present: James Tusino, Claudette Lockwood, Irene Frechette, Stephen Sprague and David Gault
Members Absent: None

II. Minutes

Irene Frechette made a motion to approve the minutes of November 30, 2022. Stephen Sprague seconded the motion. Voted 5-0.

III. Warrant

Stephen Sprague made a motion to approve Warrant #79 for the month of November 30, 2022 as presented. David Gault seconded the motion. Voted 5-0.

IV. Management Agent Report

- A. Monthly Financial Statements. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the monthly Financial Statements for the period ending November 30, 2022. The Management Agent informed the Board that the Fiscal Year 2026 Formula Funding Award amount was \$133,535.00. All continues to go well with the revenue, expenses and operating expenses.
- B. Tenant Accounts Receivable Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Tenants Accounts Receivable report for the period ending November 30, 2022.
- C. Vacancy Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Vacancy report for the period ending November 30, 2022.

V. Capital Projects.

1. Exhaust Fan Project (#265056)

The Management Agent updated the Board that an Engineer has been assigned to this project.

2. Roof Replacement Project (#265057)

The Management Agent stated that the kickoff meeting was held on December 14, 2023 for the roof replacement project.

Commissioner Stephen Sprague made a motion to approve change order #1 for additional roof, water shield and fascia work in the amount of \$16,825.00. Commissioner Lockwood seconded the motion. Voted 5-0.

3. Septic System Project (#265059)

The Management Agent stated that the BSC Group has been assigned to the Septic System project and the septic tank was pumped out on 12/28/2022.

- VI. Board Comments.
Chair Tusino inquired as to the possible replacement of some of the stained porcelain toilets. The Management Agent will speak to maintenance on this matter.

- VII. New Business.
None.

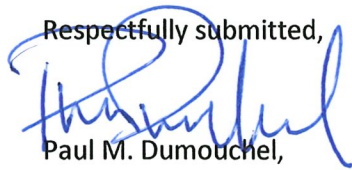
- VIII. Old Business.
None.

- IX. Open Comments.
A Seekonk Commons Resident commented that packages continue to all be delivered to Building #25. Residents requested that building # be changed to avoid this happening in the future.

- X. Motion to Adjourn.

Stephen Sprague made a motion to adjourn the meeting at 5:16 p.m. David Gault seconded the motion. Voted 5-0.

Respectfully submitted,



Paul M. Dumouchel,
Management Agent
Seekonk Housing Authority