

Seekonk Housing Authority
February 2, 2023
Minutes

A regular meeting of the Seekonk Housing Authority was held on February 2, 2023 at Seekonk Commons Community Room located at 25 Chappell Street, Seekonk MA. Chairman James Tusino called the meeting to order at 5:00 p.m.

I. Roll Call

Members Present: James Tusino, Claudette Lockwood, Irene Frechette, Stephen Sprague and David Gault
Members Absent: None

II. Minutes

Irene Frechette made a motion to approve the minutes of January 5, 2023. Stephen Sprague seconded the motion. Voted 5-0.

III. Warrant

Stephen Sprague made a motion to approve Warrant #80 for the month of December 31, 2022 as presented. David Gault seconded the motion. Voted 5-0.

IV. Management Agent Report

- A. Monthly Financial Statements. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the monthly Financial Statements for the period ending December 31, 2022.
- B. Tenant Accounts Receivable Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Tenants Accounts Receivable report for the period ending December 31, 2022.
- C. Vacancy Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Vacancy report for the period ending December 31, 2022.

V. Capital Projects.

- 1. Exhaust Fan Project (#265056)
The Management Agent updated the Board that an Engineer has been assigned to this project.
- 2. Roof Replacement Project (#265057)
The Management Agent stated just awaiting to begin the project.
- 3. Septic System Project (#265059)
The Management Agent stated that there are no updates at this time.

VI. Board Comments.
None.

VII. New Business.
None.

VIII. Old Business.

None.

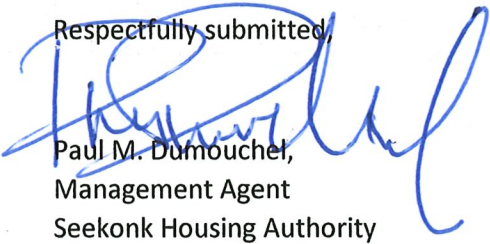
IX. Open Comments.

Continued comments received regarding packages not being delivered properly, everything is delivered to building 25 instead of to the proper address. Management Agent will collaborate with maintenance to construct a feasible solution.

X. Motion to Adjourn.

Stephen Sprague made a motion to adjourn the meeting at 5:16 p.m. David Gault seconded the motion.
Voted 5-0.

Respectfully submitted,



Paul M. Dumouchel,
Management Agent
Seekonk Housing Authority