

Seekonk Housing Authority
February 4, 2020
Minutes

A regular meeting of the Seekonk Housing Authority was held on February 4, 2020 at the Seekonk Commons Community Room located at 25 Chappell Street, Seekonk, MA. Chairman James Tusino called the meeting to order at 6:00 p.m.

I. Roll Call

Members Present: James Tusino, Claudette Lockwood, and Stephen Sprague
Members Absent: David Gault

II. Minutes

Stephen Sprague made a motion to approve the minutes of January 7, 2020 with the correction to read year 2021 - 2025 under the Capital Improvement Plan. Claudette Lockwood seconded the motion as corrected. Voted 3-0.

III. Warrant

Stephen Sprague made a motion to approve Warrant #45 for the month of January 2020 as presented. Claudette Lockwood seconded the motion. Voted 3-0.

IV. Director's Report

- A. Monthly Financial Statements. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the monthly Financial Statements for the periods ending January 31, 2020.
- B. Tenant Accounts Receivable Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Tenants Accounts Receivable report for the periods ending January 31, 2020.
- C. Vacancy Report. Paul Dumouchel, Management Agent reviewed with the Board of Commissioners the Vacancy report for the periods ending January 31, 2020.
- D. Modernization Report.
 - 1. Fire Alarm Upgrade #265043. Paul Dumouchel, Management Agent stated we are awaiting approval of the contract submitted to the DHCD. The kick off meeting will be scheduled once the contract is approved.

V. Administrative.

- 1. The next meeting of the Seekonk Board of Commissioners will be held on March 10, 2020.

VI. New Business
None

VII. Old Business

At the January Board Meeting a resident inquired about the cost of a self-pay fax/copy machine that could be located in the Community Room for residents to use. Paul Dumouchel, Management Agent updated the residents that the cost of a self-pay fax/copy machine would begin at \$10,000.

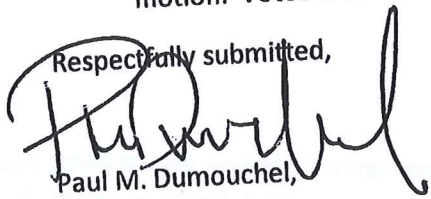
VIII. Open Comments.

1. A Seekonk Commons resident asked to have tenant only parking signs installed by the main office parking spot locations. There is confusion when a visitor comes to the main office they are parking in the tenant's parking spots. This is a major inconvenience to the residents, especially when trying to carry in groceries. The Management Agent stated that he will speak to Maintenance and have them install tenant's parking only signs.
2. A Seekonk Commons resident asked about adding a recycling program and or adding a recycle bin to the Community Room to at least recycle brown paper bags. The Management Agent responded that he will research recycling programs in the area.
3. A Seekonk Commons resident stated that there is concern about tenant safety stating that the Community Room is left unlocked. There was considerable discussion about these concerns from multiple residents present at the meeting. Both the Management Agent and the Chairman responded to these concerns and discussed the pros and cons of locking the Community Room.
4. A Seekonk Commons resident stated that there is concern about the mailboxes being moved from inside the Community Room to the outside of the main office building. Multiple tenants voiced their concerns about why the mailboxes should not be relocated. The Management Agent responded the goal is to have the mailboxes easily accessible to every tenant and a final decision has not been made at this time. The Management Agent stated all of their voiced concerns would be taken into consideration before a final location is approved.

IX. Motion to Adjourn.

Claudette Lockwood made a motion to adjourn the meeting at 6:45 p.m. Stephen Sprague seconded the motion. Voted 3-0.

Respectfully submitted,



Paul M. Dumouchel,
Management Agent
Attleboro Housing Authority