

Seekonk Housing Authority
May 7, 2019
Minutes

A regular meeting of the Seekonk Housing Authority was held on May 7, 2019 at the Seekonk Commons Community Room located at 25 Chappell Street, Seekonk, MA. Chairman James Tusino called the meeting to order at 6:02 p.m.

I. Roll Call

Members Present: James Tusino, David Gault, Claudette Lockwood and Steven Sprague

Members Absent: None

II. Minutes

David Gault made a motion to approve the minutes of April 2, 2019 as presented. Steven Sprague seconded the motion. Voted 4-0.

III. Warrant

David Gault made a motion to approve the Warrant for the month of April 2019 as presented. Claudette Lockwood seconded the motion. Voted 4-0.

IV. Director's Report

- A. Monthly Financial Statements. Paul Dumouchel, Executive Director reviewed with the Board of Commissioners the Monthly Financial Statements and Quarterly Operating Statements for the period ending March 31, 2019.
- B. Tenant Accounts Receivable Report. Paul Dumouchel, Executive Director reviewed with the Board of Commissioners the Tenants Accounts Receivable report for the period ending April 30, 2019.
- C. Vacancy Report. Paul Dumouchel, Executive Director reviewed with the Board of Commissioners the Vacancy report for the period ending April 30, 2019.
- D. Modernization Report.
 - 1. Seekonk Commons Fire Alarm 265043. The Authority is awaiting DHCD approvals, John Murphy will be out this week to take a look at the proposed project.
 - 2. Window Replacement 265042. Steve Sprague made a motion to accept a Change Order with Cornerstone Building Services to grant a 22-day extension to the completion of the project. Claudette Lockwood seconded the motion. Voted 4 – 0.

3. Roof at Chappell/Ellis Street 265048. Steven Sprague made a motion to authorize the Contract Officer to sign a contract with the lowest responsible bidder for project 26048 contingent on architect and RCAT reference checks and assuming project is within 10% of budget and communicates bid results ASAP to Board of Commissioners. David Gault seconded the motion. Voted 4 – 0.
4. Roof Replacement at Seekonk Commons 265044. The Authority should be ready to bid this project by the end of the month.

V. Administrative.

1. The next meeting of the Seekonk Board of Commissioners will be held on June 4, 2019.

VI. Open Comments.

James Tusino discussed possible solutions for charging the Community Garden for watering and will bring more information to the next meeting.

VII. Motion to Adjourn.

Claudette Lockwood made a motion to adjourn the meeting at 6:15 p.m. David Gault seconded the motion. Voted 4 - 0.

Respectfully submitted,

Paul M. Dumouchel,
Management Agent
Attleboro Housing Authority

