

Seekonk Housing Authority
February 6, 2025
Minutes

A regular meeting of the Seekonk Housing Authority was held on February 6, 2025 at Seekonk Commons Community Room located at 25 Chappell Street, Seekonk MA.

Members Present: James Tusino, David Gault, Irene Frechette, Stephen Sprague, and Michael Mokler

Members Absent: None

Call to Order: 5:01 p.m. by Chair Tusino

- I. Approval of 12/12/2024 Minutes
 - Motion made by Mr. Sprague to approve the minutes of the 12/12/24 meeting
 - Motion seconded by Mrs. Frechette
 - Motion agreed to 5-0

- II. Check Warrants # 104 in the amount of \$123,486.60 and #105 in the amount of \$69,284.24
 - Motion to approve Warrants #104 and #105 made by Mr. Gault
 - Motion seconded by Mr. Sprague
 - Motion agreed to 5-0

- III. Management Agent Report
 1. Financial Report – Highlighted strong reserve position of agency. All line items are within budget. Halfway point in Fiscal Year.
 2. Project Update
 - Administrative fee request for \$27,000.00 on Project #265056
 - Motion made by Mrs. Frechette to approve Fee request
 - Motion seconded by Mr. Gault
 - Motion agreed to 5-0
 - Change order totaling \$7,631.29 on Project #265063
 - Motion made by Mr. Sprague to approve change order
 - Motion seconded by Mrs. Frechette
 - Motion agreed to 5-0
 3. Vacancy Report
 - 1 vacancy recently filled.
 - 2 additional units are ready
 - Bill working to turn remaining 3 units
 - Discussion on challenges in dealing with the CHAMP system in qualifying applicants. Getting complete landlord references is often a challenge.

4. Personnel Update

- Catherine Cabral – RSC – is no longer with us. Efforts will be made to identify a replacement as soon as possible

IV. Other Business

- Resident Comments – None

V. Adjourn

- Motion made by Mr. Sprague to adjourn
- Motion seconded by Mr. Gault
- Motion agreed to 5-0
- Meeting adjourned at 5:25 pm

Respectfully submitted,

Paul M. Dumouchel,
Management Agent
Seekonk Housing Authority